



## Senior Center Steering Committee

Meeting Minutes, August 3, 2011

Ellington Town Annex  
57 Main Street, Ellington, Ct

**Members Present:** Wayne Reynolds, Sue Hannigan, Morris Webber, Amelia Kurpat, Peter Williams, Anna Turner, Doris Crayton, Erin Grazinani.

**Others Present:** Maureen Webber, Pat Stoughton, Gail Reynolds, Joan Randell, Ron Stomberg, Hal Tibbetts.

**Call to Order:** Wayne Reynolds called the meeting to order at 3:01.

**1. Citizen Forum:**

Pat Stoughton expressed her concerns and views on when and what form a referendum for the Center should be.

**2. Approval of previous meeting minutes:**

**MOTION (Turner) SECONDED (Webber) TO APPROVE THE MINUTES OF THE July 20, 2011 MEETING AND PASSED UNANIMOUSLY.**

**3. Architectural Bids - Peter Williams:**

Peter Williams handed out a listing of the proposals received for the conceptual architectural work. After reviewing the bids, it was determined that three firms should be interviewed by Wayne Reynolds, Doris Crayton and Peter Williams.

Lazarus, Bailey and Lawrence will be asked to come for interviews the beginning of next week. Once the interviews are completed, Doris Crayton will issue a Purchase Order for the firm best suited for this project.

**4. Site Evaluation:**

The town's engineers Buck and Buck are hoping to have it completed the first part of August.

**5. "Supporting Senior Life" Capital Campaign:**

Wayne Reynolds passed out a copy of the motion by the Board of Selectmen on the committees request for a variance on naming the building and/or rooms. The selectmen did not grant the request as we recommended

It was decided that a new category entitled, "*Senior Center Entrance Plaque Sponsorships*" with a gold sponsorship level at \$25,000, a silver sponsorship level of

\$15,000, and a bronze sponsorship level of \$10,000 would be used as a substitute for levels of giving for each room in the proposed Senior Center

No determination was made where to locate on the plaque the giving amount, other than that it needs to be there.

**6. Referendum Request – Board of Education :**

The question if the referendum can be one question (school project and a senior center) was confirmed as possible, as long as the amounts for each of the combined items are indicated on the ballot .

**7. “Chris Dailey Ellington Senior Center Golf Tournament”**

The Tournament’s Subcommittee next meeting is Aug 10, 2011.

**8. Fundraising Activities:**

Morris Webber will be putting together an outline for a candy sale drive for the Committee’s review shortly.

Additional fundraising projects will be scheduled during the next 3 years. Anyone wishing to head one up, should put together a proposal for the committee’s review.

**9. Marketing/Fundraising Presentation:**

The presentation materials will be finalized the beginning of September, so as to be available before the Golf Tournament. Wayne Reynolds will start to get the basic design and content together, for inclusion of the conceptual plans and estimates.

**10. Other Items:**

Next meeting will be scheduled for Wednesday, 3:00, September 7, 2011 at the Annex Building.

Respectively submitted by Peter Williams